



# RIVER VALLEY SCHOOL DISTRICT



## Employment Recommendation for Hire

<b>Applicant/Position Information</b> <i>(Form to be completed by hiring Administrator)</i>			
<b>Recommended Candidate:</b>	Michelle Kraemer	<b>Date:</b>	12/13/2021
<b>College/University:</b>	Bachelor's Degree from UW-Madison; Master's Degree from Winona State University	<b>Degree (Major/Minor):</b>	Bachelor's Degree in Social Welfare; Master's Degree in Educational Leadership
<b>Experience/ Years in Education:</b>	3 years as a Special Education Instructional Assistant	<b>DPI License Certification &amp; Expiration Date:</b>	Pending
<b>Position/Job Title:</b>	Special Education Teacher		
<b>Location(s):</b>	Early Learning Center		
<b>FTE:</b>	1.0	<b>Start Date:</b>	January 17, 2022
<b>Employee/Position Replaced:</b>	Kelly Kalscheur	<b>Board Action Date:</b>	1/13/2022
<b>Starting Salary:</b>	\$22,391.95	<b>Hourly Wage:</b>	N/A
<b>Supervisor:</b>	Lisa Kjos, Pupil Services Director		
<b>Recommended Mentor:</b>	Kelly Kalscheur, Early Learning Center 4K/Special Education Teacher		

<b>Interview Team Members:</b>
Carla Peterson and Lisa Kjos

<b>Additional Comments:</b>
Michelle will be on an emergency teaching license until she completes her educator license. Michelle was a special education assistant at the Early Learning Center for three years before she took time off for her family. She provided students with excellent services and has proven to work well with students of all abilities and levels. As she begins the teacher licensing program, the additional education will only enhance her skill level.

### Confirmation of Offer

Offer Extended By: Lisa Kjos

Status of Offer:     Accepted                       Declined

Please send this completed form, Applicant Contact Information, and ALL interview materials to  
Human Resources.